



**BOARD OF DIRECTORS MEETING**

Coffee Campus

Planning Room

**October 12, 2017**

**OFFICIAL MINUTES**

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**ATTENDANCE:**

**MEMBERS PRESENT**

Steve Sirmans (Chair), Ronald Mitchell (Vice Chair), Barry Bloom, Freddie Broome, Paul King, Andi McWhorter, Steve Sumner, Al Walker

**MEMBERS ABSENT**

Chase Daughtrey, Jennifer Powell, Sandy Sanders, Bradfield Shealy, Mark Sutton

**SENIOR STAFF PRESENT**

Dr. Tina Anderson, Dr. Shawn Utley, Keren Wynn, Lisa Tomberlin, Shalonda Sanders, Dr. Alvin Payton, April McDuffie, Brandy Wilkes, Cheryl Acree

**SENIOR STAFF ABSENT**

Brandy Wilkes, Lidell Greenway, Holly Greene, Ken Strickland, Angela Hobby, Mona Paulk, Dr. Penelope Schmidt, Dr. Ron O'Meara, Dr. Bonnie Kelly

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The meeting was called to order at 12:18 p.m. by Chairman Steve Sirmans. The Board of Directors recited the pledge to the American flag.

New board members Alfalene Walker was sworn in by Tim Allmond, WGTC Chief of Police. Ronald Mitchell seconded by Freddie Broome made a motion to approve the meeting minutes from the August 10, 2017 the meeting. The motion carried unanimously.

**COMMITTEE REPORTS**

**Department Updates**

Financial Summary (Keren Wynn)

- The report for the month of September has not been finalized yet, Keren presented the Financial Report for Fiscal Year 2017 for August 31 to the local board. There were minor changes to the format to include a breakdown to list the cost of goods sold under Expenses which was included in another line item in the previous report. Also a breakout item under Revenue for local carryover reserve is listed as a new item. Actual Revenue for period ending August 31 is \$7,366,386 which is 19.9% for the year. Expenses are \$4,395,360 which is 13.2% for the year. The projected local and live work ending reserve is \$3,580,626. We are where we should be for the end of the year.

Enrollment Management (Dr. Tina K. Anderson in the absence of Angela Hobby)

- Enrollment is listed as 3,888 for Fall semester 2017. Enrollment is down 1.4% from last fall. MOWR enrollment is 1,448.

Academic Affairs\_(Dr. Shawn Utley)

- Three programs were presented to the local board for approval. Drafters Assistant TCC, Maintenance Technician and Manufacturer Production Assistant Technical Certificates of Credit. Steve Sumner seconded by Barry Bloom made a motion to approve the addition of the three TCCs. The motion carried unanimously.

Adult Education Services (April McDuffie)

- Currently have 779 students enrolled with 12 hours.
- 1,025 students have been served
- Total GED Graduates are 211 for FY17.

**PRESIDENT'S COMMENTS**

- Dr. Anderson talked about Corks & Forks event tonight in Kinderlou. We will have a silent auction items from 6-8 pm.
- TCDA/TCFA 2017 Leadership Summit, Nov. 6-8, 2017 in Savannah, GA. Members were invited to attend and let Cheryl know if you wanted to attend.
- Dr. Payton is working with the Dept. of Corrections on a program called GROW (Getting Ready for the Outside World). This program helps with the transition from prison to getting out. He discusses issues and answers questions concerning working on the outside as well as, Work Ethics. This is a project by Gov. Deal aimed at helping prisoners reduce the re-incarceration rate.
- Dr. Ron O'Meara is in Atlanta doing OSHA Training. He and Scott Watson (instructor) will travel around to do training to train and certify employees.
- We are currently approved for OSHA Construction and Agriculture.

**Old Business**

**New Business**

**CHAIRMAN'S COMMENTS/ ADJOURNMENT**

- Next meeting will be Nov 608 in Savannah GA at the 2017 TCDA/TCFA Leadership Conference. We will not have an actual meeting until January 11, 2018.
- Meeting was adjourned at 12:53 pm.

Respectfully submitted: Cheryl Acree