



**Office of Financial Aid**  
**2017-2018 Verification Worksheet**  
 V4 - Educational Statement with Notary

Your 2017-2018 Free Application for Federal Aid (FAFSA) was selected for a process called VERIFICATION. The law states before disbursing federal student aid, we may ask you to confirm the information reported on the FAFSA. WGTC will compare information on this worksheet and with any other required documents with the FAFSA to verify that you provided correct information. If there are differences, your FAFSA information may need to be corrected. WGTC will make the necessary corrections as part of VERIFICATION. You must complete and sign this worksheet, attach any required documents, and submit the form to the WGTC Financial Aid Office nearest your campus location. E MAY REQUEST ADDITIONAL INFORMATION FROM YOU IF NEEDED.

**SECTION A: STUDENT INFORMATION**

Last Name	First Name	MI	SSN Number
	( ) -		/ /
Student E-mail Address	Contact Telephone Number	Date of Birth	

You have been selected by the U.S. Department of Education to verify your identity and educational plans. You must appear in person at the Financial Aid Office on your campus and present a piece of valid government-issued identification to a financial aid administrator (FAA). The FAA will review and copy this piece of identification which will be maintained in your student file.

**SECTION B: High School Completion Status**

*Provide one of the following documents that indicate the student's high school completion status when the student will begin college in 2017–2018. If the student is unable to obtain the documentation listed below, he or she must contact the Financial Aid Office.*

- Copy of student's high school diploma.
- Copy of student's final official high school transcript showing date when the diploma was awarded.
- Copy of the student's General Educational Development (GED) certificate or GED transcript.
- An Official Academic transcript indicating the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- If state law requires a homeschooled student to obtain a secondary school completion credential for home school (other than a high school diploma or its recognized equivalent), a copy of that credential.
- If state law does not require a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), transcript or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and documents the successful completion of a secondary school education in a homeschool setting.

**SECTION C: Required Signature/Certification Statement**

"I certify that all information reported on this form is true and complete to the best of my knowledge. I agree, if asked, to provide additional documents that will verify the accuracy of the information on this form. I understand that no federal aid will be disbursed to my student account until verification is complete."

**WARNING: If you purposely give false or misleading information, you may be fined, be sentenced to jail, or both.**

\_\_\_\_\_  
 Student Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Parent Signature

\_\_\_\_\_  
 Date

**SECTION D: Identity and Statement of Educational Purpose**

The student must appear in person at the nearest Wiregrass Georgia Technical College campus location shown below to verify his or her identity by presenting valid government-issued photo identification (ID), such as but not limited to a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated with the date it was received and the name of the official at the institution authorized to collect the student's ID.

### Statement of Educational Purpose

I certify that I, \_\_\_\_\_, am the individual signing this  
(Print Student's Name)

Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Wiregrass Georgia Technical College for 2017-2018.

\_\_\_\_\_  
(Student's Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Witness' Signature—WGTC FA Official)

\_\_\_\_\_  
(Date)

**Wiregrass Georgia Campus Locations**

**Ben Hill-Irwin Campus, 667 Perry House Road, Fitzgerald, GA 31750, (229) 468-2000/Fax (229) 468-2110**

**Coffee Campus, 706 West Baker Highway, Douglas, GA 31533, (912) 389-4300/ Fax (912) 389-4308**

**Cook County Workforce Development Center, 1676 N. Elm St., Sparks, GA 31647, (229) 549-7368/Fax (229) 549-6286**

**Valdosta Campus, 4089 Val Tech Road, Valdosta, GA 31602, (229) 333-2100/Fax (229) 333-2153**

**An Equal Opportunity Institution/A Unit of the Technical College System of Georgia**

#### FOR FINANCIAL AID OFFICE USE ONLY

**Beginning with 2014-2015, you must report your results for any student for whom you receive an ISIR tracking flag V4 or V5—as selected by CPS and request verification documentation. You MUST report this information to FAA Access to CPS Online and enter one of the following numeric codes that apply to the student:**

- 1—verification completed in person, no issues found
- 2—verification completed using notary, no issues found
- 3—verification attempted, issues found with identity
- 4—verification attempted, issues found with HS completion
- 5—no response from applicant or unable to locate

**NOTE: If issues were found with both identity and high school completion status, use code 3.**

If the student is unable to appear in person at one of the Wiregrass Georgia Technical College campus locations to verify his or her identity, the student must provide:

- (a) A copy of the valid government-issued photo identification (ID) that is acknowledged in the notary statement on page 3 which is but not limited to a driver's license, other state-issued ID, or passport; and
- (b) The original notarized Statement of Educational Purpose on page 3. You must sign in the presence of the notary.

**Statement of Educational Purpose**

I certify that I, \_\_\_\_\_, am the individual signing this  
(Print Student's Name)

Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Wiregrass Georgia Technical College for 2017-2018.

\_\_\_\_\_  
(Student's Signature)

\_\_\_\_\_  
(Date)

**Notary's Certificate of Acknowledgment**

State of \_\_\_\_\_ City/County of \_\_\_\_\_ on \_\_\_\_\_  
(Date)

before me, \_\_\_\_\_, personally appeared, \_\_\_\_\_  
(Notary's Name) (Printed name of signer)

and proved to me on the basis of satisfactory evidence of identification \_\_\_\_\_  
(Type of unexpired government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

**WITNESS my hand and official seal**

(seal)

\_\_\_\_\_  
(Notary Signature)

My commission expires on \_\_\_\_\_  
(Date)