

BOARD OF DIRECTORS MEETING
Wednesday, August 7, 2024
Ben Hill Irwin Campus, CHLC
12:00 Noon

ATTENDANCE
MEMBERS PRESENT: Mary Crawford, (remote), Rebecca Corbett, (remote), Dr. Rodney Green, (remote), Amanda Ramshead, (remote), Matt Seale, Lisa Sumner, (remote), Dr. Mark Sutton, Dr. Joi Williams, (remote), Al Walker, (remote)
MEMBERS ABSENT: Joe Brownlee, Ronald Dean, Sue Lane Hughes, Bradfield Shealy
SENIOR STAFF PRESENT: President DeAnnia Clements, April McDuffie, Michael Williams, David Vanlandingham, Elizabeth Vickers, Shannon McConico, Lidell Greenway, Kelly Peacock, Chief Tim Allmond, Mona MacKenzie, Keren Wynn (remote), Shalonda Sanders, Michelle Dix, Keith Newall, Paulette Brown, Susan Jones
SENIOR STAFF NOT PRESENT: Casey Thompson

DRAFT MINUTES

The meeting was called to order at 12:01 p.m. by Dr. Mark Sutton.

The pledge of allegiance was sited and a blessing for the meal was given by Dr. Mark Sutton.

The minutes from the June 5, 2024 meeting were submitted to the board. A motion to approve the meeting minutes was made by Matt Seale and properly seconded by Rebecca Corbett. There being no opposition to the motion, the motion to accept the meeting minutes carried unanimously.

A new Local Board Chair and Vice-Chair were elected. Matt Seale nominated Dr. Mark Sutton as Chair and was properly seconded by Rebecca Corbett. There being no opposition to the motion, the motion to name Dr. Sutton as Chair carried unanimously. Dr. Rodney Green was nominated for Vice Chair by Matt Seale and was properly seconded by Rebecca Corbett. There being no opposition to the motion, the motion to name Dr. Green as Vice Chair carried unanimously.

Department Updates

Administrative Services (Keren Wynn)

- Budget update reflects 94.5% of revenue spent and 89.3% of revenue received.
- Software expenses were slightly higher than projected.
- Equipment costs were less than anticipated.
- Wiregrass is carrying over \$7.1 million to FY25.
- \$2.8 million allocated for CDL projects.
- \$200,000 allocated for CFE welding project.
- \$400,000 allocated for BHI restroom ADA compliance renovation.

Enrollment Management Update (Shannon McConico)

- Unduplicated summer enrollment count is at 6559, an increase of 6.5% over last academic year.
- Highest five programs for summer term include Nursing Technician, Cosmetology, Practical Nursing, Occupational Studies, and Early College Essentials.

- Lowest five programs for Summer term include Civil Engineering Degree, Payroll Accounting, ECCE Basics, Technical Specialist, and Barbering for Cosmetology.
- Valdosta campus constitutes 65% of total enrollment; CFE 17%, BHI 12%, Cook less than 1%, and online enrollment is 6%.
- Fall 2024 enrollment still ending Dual Enrollment and Department of Corrections students.
- Fall 2024 currently has over 2000 applications received but incomplete.

Academic Affairs Update (April McDuffie)

- Three new programs were presented to the board for approval.
 - Diagnostic Medical Sonography, (A.S. Degree).
 - Neuromuscular Massage Therapy, (TCC).
 - Therapeutic Massage Therapy, (TCC).

A motion to approve the three new programs was made by Matt Seale and properly seconded by Amanda Ramshead. There being no opposition to the motion, the motion to approve the programs carried unanimously.

Adult Education Services Update (Kelly Peacock)

- Total enrolled students numbered at 221.
- MSG completion rate is 7.76%.
- HSE Testing Center FY 25 numbered at 28.
- Total FY25 AES HSE graduates numbered at 6.

Economic Development Update (Michael Williams)

- FY 24 total training hours are 115,523.
- FY 24 total number of students trained equals 2206.
- DOC YTD training hours logged in 87,829.
- DOC YTD students trained is 8,433.
- Total companies served numbered at 78.
- FY24 initiatives include USDA Mobile Construction Labs, Non-Credit CAN courses, Good will contracts, and FAA Drone classes.

Foundation/Fundraising Update (Elizabeth Vickers)

- Presented Alumni gifts to board members present.
- Discussed new Alumni databases and potential uses.

PRESIDENT'S COMMENTS (April McDuffie in the absence of President DeAnnia Clements)

- President Clements is in Statesboro to meet with Senator Hickman to discuss Wiregrass growth and enrollment, new programs, recently sunset programs, pending projects, and upcoming events.
- Wiregrass received a \$1 million grant from Lowe's.
- Several USDA grants have also been received.
- Valdosta-Lowndes Chamber delegation trip to Washington, D.C. in June was successful.
 - Call-back from Senator Warnock's office received.
 - Senator presented request on our behalf.
 - Capital Discretionary Spending for Aviation program requested, (\$3.9 million).
 - Met with Sen. Warnock's staff and his office will be assisting with surplus procurement.

- Wiregrass Spring/Summer commencement was the largest graduation class in over five years.
 - Dr. Thigpen, our Key-Note speaker was very well received.
 - Wiregrass will be moving to three commencement ceremonies to accommodate larger number of graduates and time constraints.
- CFE CDL targeted recruitment and assistance event was a success.
 - Over 70 potential students attended.
- ASN program begins on BHI Fall term.
- 1st ASN student graduates from CFE program this term.
- New CDL facility in CFE on track to open in January 2025.
- Planning new credit hour programs for Adult Education students.
- VLD, Morris hall chiller will be replaced and is being funded by TCSG.
- Facilities team is freshening up all campuses for upcoming SACS reaffirmation visit.
- President Clements welcomed our newest board member, Mary Crawford, who joined remotely. Ms. Crawford will be sworn in at September meeting.

OLD BUSINESS

Chairman COMMENTS:

Next meeting is October 21-24, 2024 at the TCSG Leadership Conference, Savannah, GA.

A motion to adjourn the meeting at 12:48 p.m. was given by Matt Seale and seconded by Lisa Sumner. All in agreement, the motion carried unanimously.

Respectfully submitted: Susan Jones