



COMMERCIAL TRUCK DRIVING PROGRAM



IMPORTANT DEADLINES

Session Term	Deadline
Fall A Term 2024	August 8, 2024
Fall B Term 2024	October 3, 2024
Spring A Term 2025	January 6, 2025
Spring B Term 2025	March 6, 2025

The program consists of 3 courses.

CTDL 1010 - Fundamentals of Commercial Driving

CTDL 1021 - Combine Vehicle Basic Operation & Range Work

CTDL 1031 - Combination Vehicle Advanced Operations

CLASS HOURS

DAY

Mon - Thurs • 8AM - 4PM

EVENING

Mon - Thurs • 5PM - 10PM & Saturday • 8AM - 4PM

MARY LOU CLARK

Student Success Coordinator

229-468-2253

mary.clark@wiregrass.edu

WIREGRASS.EDU
229-333-2100

GENERAL INFORMATION

Space is limited and filled on a first come, first served basis. Students will be selected for enrollment based on order of completion of CDL program document requirements. Acceptance to the college does not guarantee CDL program registration. All holds must be cleared in order to be eligible to be registered.

All applicants are encouraged to apply for financial aid as soon as possible. Complete the [GSFAPPS](#) application to apply for financial aid including the HOPE GRANT and HOPE Career Grant. Please allow up to seven business days to process your financial aid application.

The Commercial Truck Driving program at WGTC prepares students to obtain a Class A Commercial Driver's License. The program is offered on both our Coffee and Valdosta Campuses. Students 18 to 20 years of age may operate a commercial truck only in the State of Georgia, and therefore, may have limited employment opportunities.

ADMISSION PROCESS

STEP 1

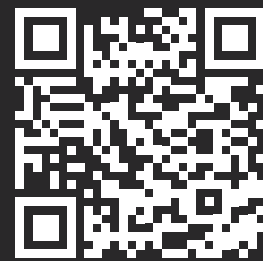
- **Complete Wiregrass Application & be accepted**

Admission Requirements:

- [General College Admissions and Placement](#)
- Be at least 18 years of age
- This program does **NOT** require a HS diploma or GED
- **Experienced Worker Certification Form**



Scan the **QR Code** to fill out the Experienced Worker Certification Form



Scan the **QR Code** to fill out a Wiregrass application!

STEP 2

- **Obtain a Class A CDL Learner's Permit**

Obtain a Georgia Commercial Driver Manual from the DMV office. Study for your Learner's Permit. Start studying the following as soon as possible: Air Brakes, Driving Safely, Transporting Cargo Safely, and Combination Vehicles. Also look over Doubles, Triples, and Tank Vehicles.

- **Obtain a DOT Physical Card – do not send the long medical form**

While any physician may be used for the DOT physical, he/she must be registered under the Department of Transportation.



Scan the **QR Code** to learn how to obtain a Class A CDL Learner's Permit or visit dds.georgia.gov/how-do-i-cdl-permit

The following two locations can complete DOT physicals:

Apple Care

903 Ward Street W,
Douglas, GA 31533
912-260-1191

Airport Medical

704 Gil Harbin Industrial
Blvd, Valdosta, GA 31601
229-242-9003

VALDOSTA CAMPUS

4089 Val Tech Road
Valdosta, GA 31602

COFFEE CAMPUS

706 West Baker Highway
Douglas, GA 31533

COFFEE INSTRUCTIONAL FACILITY

1655 Kellogg Drive
Douglas, GA 21533

ADMISSION PROCESS CONTINUED

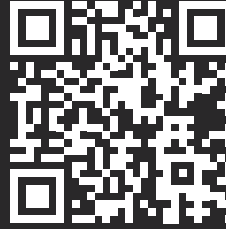
STEP 3

- **Register for and clear the Federal Drug and Alcohol Clearinghouse Background Check**

Failure to complete the Clearinghouse by the deadline or a result of prohibited on the query will result in removal from the classes.



clearinghouse.fmcsa.dot.gov



Documents can be uploaded to the following QR Code or jotform link:

www.jotform.com/tables/230303011251129

- **Apply for Financial Aid using the [GSFAPPS HOPE application](#) (GSFAPP online or paper app given to Financial Aid)**
- **Start the WIOA application process by completing the [WIOA Questionnaire](#) (optional)**
- **Set up Nelnet payment plan for remaining balance once you are registered for classes, if needed.**
Nelnet instructions and deadlines found here: mycollegepaymentplan.com/wiregrass/

STEP 4

DUE 1ST DAY OF CLASS TO THE INSTRUCTOR

- **Submit copy of Learner's Permit and DOT Physical Card**
- **Submit a 7-year Satisfactory Motor Vehicle Report (MVR) from the DMV to the course instructor on the first day of class.**
This must not be requested more than 30 days before the first day of class. Must not have in excess of 8 current points, must not have 4 or more moving violations in one year, and must not have any DUI's within the previous 3 years
- **Wiregrass Drug and Alcohol Testing Procedure**



wiregrass.edu/uploads/groups/3/Catalogs/workplace-procedures.pdf



TUITION & FEES

WIREGRASS GEORGIA TECHNICAL COLLEGE TUITION & FEES

Tuition (\$132 per credit hour / 9 semester credit hours total)	\$1,251.00
Fuel Surcharge	\$225.00
Registration Fee	\$67.00
Accident Insurance	\$6.00
Technology Fee	\$110.00
Instructional Fee	\$60.00
Campus Security Fee	\$50.00
Facilities Fee	\$40.00
Activity Fee	\$48.00
Printing Fee	\$25.00
DOT Drug and Alcohol Screen	\$155.00
Testing Fee	\$50.00
Graduation Fee	\$40.00
Truck Maintenance	\$300.00
Wellness Fee	\$50.00
Total Tuition and Fees Owed to Wiregrass (excludes books)	\$2,477.00
HOPE (If eligible)	(\$900.00)
HOPE Career Grant (If eligible)	(\$1,100.00)
Total Tuition & Fees Owed by Posted Deadline – DOES NOT INCLUDE Books or Application Fee	\$477.00

WIREGRASS GEORGIA TECHNICAL COLLEGE OTHER COSTS

Admissions Application Fee	\$25.00
Books (subject to change without notice – must be purchased in Bookstore)	\$120.00

PAID TO OUTSIDE PARTIES

7-Year MVR	\$8.00
DOT Physical (approximate cost)	\$90.00
CLP Application Fee	\$35.00
Learner's License	\$10.00
Class A License (upon completing the CDL program & passing GA State Exam – GA Residents Only)	\$32.00
Total Paid to Outside Parties	\$175.00

ALL Tuition and Fees are due by the posted deadline. Payments may be setup through Nelnet. Tuition and fees are subject to change.

The GSFAPPS HOPE application (in the CDL packet) is the **only** application you need to complete for HOPE Grant and the HOPE Career Grant. If you need additional financial assistance, please contact the WIOA Office or the WGTC Foundation.

Nelnet Payment Plan Instructions and Deadlines Found Here: <http://mycollegepaymentplan.com/wiregrass/>

Please contact the following offices for questions regarding the CDL application process, Financial Aid, or WIOA:

ONE-STOP

229-333-2105

onestop@wiregrass.edu

FINANCIAL AID

229-333-2107

financialaid@wiregrass.edu

WIOA

229-333-5271

wioa@wiregrass.edu

ALCOHOL & SUBSTANCE ABUSE POLICY

Your continued enrollment in the Commercial Truck Driving program at Wiregrass Georgia Technical College is dependent upon your adherence to our Drug and Alcohol policy. You will receive and sign a copy of the Drug and Alcohol policy during the drug and alcohol training typically conducted during the first week of class. Wiregrass Georgia Technical College's Commercial Truck Driving Program is committed to providing a safe environment and fostering the wellbeing and health of its students, faculty, and employees. That commitment is jeopardized when anyone in our program illegally uses drugs, comes to school under the influence, possesses, distributes or sells drugs, any CBD products, or abuses alcohol while enrolled or while driving a commercial truck at any time. CBD products are prohibited due to false positive drug testing results. Pre-employment drug testing is conducted during the first week of class. Random testing is conducted, without individualized suspicion of a violation of the school's substance abuse policy, while enrolled in the CTD program. A refusal will be considered a positive result. Failure to follow the policies will result in disciplinary action up to and including failure, withdrawal from the program, and possible legal action. It is the policy of that any student who violates any of the provisions set forth in our policy will have to withdraw from the Commercial Truck Driving Program. Any student who receives a positive drug and/or alcohol test result while enrolled in the program will be formally reported to the Federal Clearing House (FMCSA).

Students will be permitted to return after completion of a DOT certified drug treatment program as specified by a certified substance abuse professional (SAP). The cost of treatment will be at the sole expense of the student. Students are required to submit a Return to Duty Letter from the SAP to the Wiregrass Designated Employee Representative (DER). This letter will be reviewed and all follow up drug testing while in the commercial truck driving program will be at the students sole expense and must be paid prior to enrollment for the full course of drug testing as prescribed by the SAP. Returning students must report to class on the scheduled pre-employment drug testing day during the semester of reentry into the commercial truck driving program. No refund will be issued if any drug test is failed during the RTD process.

