



REGISTRATION FORM FOR CONTINUING EDUCATION COURSES

Course I will Attend: _____ Course Date: _____ Fee: \$ _____

Course Location: Ben Hill-Irwin Coffee Cook WDC Valdosta

Last Name: _____ First Name: _____ M.I. _____

Address: _____ City: _____ State: _____ Zip: _____

County: _____ Home Phone: _____ Cell/Work Phone: _____

Employer: _____ Date of Birth: ____/____/____ E-Mail: _____

We add course participant names to our email subscriber database and will send you news of upcoming classes or programs. _____ Initial here if you do not wish to be added to our database. We never share our list and you may opt out at any time.

Gender* Male Female

Ethnic Origin* Are you Hispanic or Latino? Yes No If no, select one or more races from the following six groups.

Race* Am. Indian or Alaskan Native Asian Black or African American Native Hawaiian or Pacific Islander White Other

*This voluntary information is required for purposes of reporting to Federal Compliance agencies only and will not be used in determining registration status.

U.S. Citizen: Y or N Highest Grade Complete (Circle One): 7 8 9 10 11 12 13 14 15 16 17 18 19 GED

Method of Payment

VISA/Master Card/Discover: _____ - _____ - _____ Expiration Date: _____

Bill Organization: _____ Attn: _____

Registration fee enclosed: Cash/Check/Money Order (circle one) Check or Money Order # _____

Please make checks payable to **Wiregrass Georgia Technical College** and mail payment to the corresponding campus where course is being held:

For Ben Hill-Irwin or Coffee Campus

Wiregrass Georgia Technical College
ATTN: Christy Cobb, Director
667 Perry House Road, Fitzgerald, GA 31750
Phone: 229-468-2074 Fax: 229-468-2045

For Valdosta Campus or Cook Campus

Wiregrass Georgia Technical College
ATTN: Chymeka Gibbs, Continuing Ed
4089 Val Tech Road, Valdosta, GA 31602
Phone: 229-333-2122 Fax: 229-259-5539

Course Fees/Registration: Continuing Education course fees must be paid in advance of class start date. Cash, Check, Money Order, Discover, MasterCard, or Visa is accepted. You are officially enrolled and your name is placed upon the class roster as soon as we receive your registration form and payment. Students accepted first day of class on space available basis only.

Refunds and Cancellations: Full refunds will be given by contacting the Continuing Education office for cancellations at least 48 hours (2 working days) prior to the beginning of the program if payment was made in person, by mail, or via phone. For cancellations with less than 48 hours (2 working days) notice prior to the beginning of a program NO refunds or credits will be given. Wiregrass reserves the right to cancel, postpone, limit enrollment, split or combine classes, and change instructors and class locations when necessary. For classes canceled by Wiregrass Georgia Technical College, registrants are given full refunds.

Services to Students with Disabilities: Wiregrass Georgia Technical College is committed to providing individuals with disabilities equal access to higher education. Any student in need of testing or classroom accommodations due to a documented disability should contact Katrina Royal, Student Success Coordinator by telephone at (229) 333-2100 ext. 1236 or by email at katrina.royal@wiregrass.edu for an appointment to discuss support services.

Signature of Participant _____

Date _____