



BOARD OF DIRECTORS MEETING
Ben Hill-Irwin Campus
Charles Harris Learning Center Auditorium
August 13, 2015
OFFICIAL MINUTES

MEMBERS PRESENT

Barry Bloom-Chair, Sandy Sanders-Vice Chair, Sam Allen, Andi McWhorter, Florence Staten, Terrell Jacobs, Jennifer Powell, Steve Sirmans, Steve Sumner, Hal Wiley

MEMBERS NOT PRESENT

Guy Daughtrey, Patricia Frazier, Terri Lupo, Warren Manley, Jennifer Powell, Ronald Mitchell, Steve Sirmans

SENIOR STAFF PRESENT

Dr. Tina Anderson, Dr. Shawn Utley, Lidell Greenway, Angela Hobby, Dr. Bonnie Kelly, RaMonna Paulk, Alvin Payton, Nicole West, Keren Wynn, Roxane Gay

SENIOR STAFF NOT PRESENT

Holly Greene, April McDuffie, Brandy Wilkes, Shalonda Sanders, Dr. Penelope Schmidt, Lisa Tomberlin

CALL TO ORDER

The meeting was called to order at 12:05 p.m. by Chairman Barry Bloom.

PLEDGE OF ALLEGIENCE

The Board of Directors recited the pledge to the American flag.

APPROVE MINUTES

- Florence Staten, seconded by Hal Wiley, made a motion to approve the minutes from the July 9, 2015 board meeting. The motion carried unanimously.

COMMITTEE REPORTS

Department Updates

Enrollment Management (Angela Hobby)

- Classes for Fall Semester will begin next week on August 18, 2015. Our enrollment currently stands at 2,784, but that does not include approximately 750 dually enrolled high school students or those that are admitted but not registered yet (300+ on that list). We are also working over 700 applied not admitted and hope to capture many of them. Our goal is 3,750 for Fall and we hope with B Term enrollment we will surpass that and hit 4,000.

Administrative Services Update (Keren Wynn)

- Actual revenue is at \$27,529,175, which is 99.4% of the budget for the year. Expenses are at \$24,801,569, which is at 89.5% of the budgeted expenses for the year. This will leave us with approximately a \$2.7 M carryover for FY 2016. Just under \$2.4M of this is in our local funds with approximately \$300,000 in MR&R and general allocation for obsolete equipment. Everyone has really been working hard to cut expenses at the college.

Adult Education Services (Alvin Payton, Jr.)

- Classes resumed on July 20, 2015. We are off to a great start and anticipate enrollment to reflect a significant increase at the next board meeting. Mr. Terrell enquired about a tax credit for employees. This question was based on an email provided by the chamber. Dr. Anderson provided additional clarity and information that the law will not be in effect until January 2016.

Continuing Ed & Economic Development (Lidell Greenway)

- We hosted several Chemical Manufacturers on our campus this past Monday and Tuesday. We will be working with them on a pilot project for Chemical Operator Training.
- We have two new companies, Blue Sky Biomass in Adel and Premium Peanut in Douglas, which will employ over 100 people. We look forward to providing QuickStart training to these companies.
- The Driver's Ed grant that we received from the state has been stopped. They didn't have as many funds as they had first expected, but we are proud that we were able to serve all of the students that we had committed to. We were also able to purchase three new Driver's Ed cars and four new simulators.
- Will be in Savannah next week at the GOHS Conference. Lidell will be a presenter.

Academic Affairs Update (Dr. Shawn Utley)

- Before giving his report, Dr. Utley introduced Nicole West, who is our Student Navigator and Nikki Ogletree, who is our Curriculum Coordinator here at Wiregrass. Nicole excels in recruiting students and going that extra step to help them solve barriers they may have in coming to school. And Nikki handles all of our Faculty credentialing, new program requests, and academic affairs data gathering. These ladies do a lot for the college and we appreciate all that they do.
- New Program Approvals – The following new programs embedded TCCs were submitted for approval: Air Conditioning Electrical Technician, Advanced Clinical Aesthetics, Basic Electrical Technician, General Maintenance Mechanic, Industrial Wiring Technician, Residential Wiring, Residential Wiring Technician, Sam Allen, seconded by Terrell Jacobs, made a motion to approve the programs as presented to the board. The motion carried unanimously.

PRESIDENT'S COMMENTS

- Informed the board that Dr. Shawn Utley is now the Vice President for Academic Affairs and Dr. Ron O'Meara, who previously held that position is now the Vice President for Research and Strategic Initiatives here at Wiregrass. We so appreciate them for the outstanding leadership they provide to our college.
- The State Board was here last week. A special thanks goes to Terrell Jacobs, Sandy Sanders, and Ronald Mitchell, who joined us at Steel Magnolias for a dinner with the board. The board was so excited about what we have to offer in South Georgia. The students really made a great impression on them. Each of the board members received a desk name plate handmade by the Auto Collision Program students. This was a great meeting and my thanks goes to all that helped put it together.
- My annual evaluation is next Tuesday. As you know we use a score card that contains components such as Complete College Georgia, Graduation Rates, Retention, FTEs, Economic Development, and Adult Education just to name a few. We have recently revamped the way that data is being collected and this is being spearheaded by Nikki Ogletree. By next year we will be better able to capture the graduate's data.
- We have had some challenges in our Adult Education Program, but it is now on an Improvement Plan. This past year really was a perfect storm for the program as we had a director who was on extended sick leave, another director that retired and we were also dealing with the Affordable

Care Act. We did not meet all of our benchmarks, however, we have put several things in place now that will enable us to improve and meet our goals for next year. Alvin Payton, Vice President for Adult Education Services is now travelling to the other campuses more, we are retrieving more data and offering more training. Lisa Tomberlin is assisting us with the collection of data. We expect to have much improved reports next year. An Incentive Grant was awarded to Ben Hill, Berrien, Brooks, and Irwin counties which will allow us to hire additional instructors in the prisons.

- Presented a metal box engraved with the Wiregrass Logo that was made by our Machine Tool Technology Program to Florence Staten in appreciation for her service as Board Chair this past year. Thanked her for the great job that she does for the college.

Old Business

New Business

CHAIRMAN'S COMMENTS/ ADJOURNMENT

- Chairman Bloom an opportunity to attend a Coffee, Bacon, Atkinson Employer Committee meeting where Dr. Anderson and Lidell Greenway spoke. It was so great to hear all the things that Wiregrass Georgia Tech is doing. You all did a great job and we have a lot to be proud of. Thanks to the entire staff for doing such a fantastic job.
- Next meeting will be October 25-28 at the Grand Hyatt in Atlanta, GA.
- Meeting was adjourned at 12:49 PM.

Respectfully submitted
Roxane Gay