



**BOARD OF DIRECTORS MEETING**  
Valdosta Campus  
Lowndes Hall, Connell Boardroom  
**July 9, 2015**  
**OFFICIAL MINUTES**

**MEMBERS PRESENT**

Barry Bloom – Chair, Sandy Sanders- Vice Chair, Florence Staten, Guy Daughtrey, Ronald Mitchell, Steve Sirmans, Terrell Jacobs, Terri Lupo, Steve Sumner, Hal Wiley, Andi McWhorter

**MEMBERS NOT PRESENT**

Patricia Frazier, Jennifer Powell, Sam Allen, Steve Sirmans

**SENIOR STAFF PRESENT**

Dr. Tina Anderson, Dr. Shawn Utley, Lidell Greenway, Lisa Tomberlin, Dr. Ron O'Meara, Holly Greene, Angela Hobby, Dr. Penelope Schmidt, Keren Wynn, Cheryl Acree

**SENIOR STAFF NOT PRESENT**

Dr. Bonnie Kelly, April McDuffie, Brandy Wilkes, RaMonna Paulk, Shalonda Sanders, Alvin Payton

**CALL TO ORDER**

The meeting was called to order at 12:00 p.m. by Chairman Barry Bloom. Chairman Bloom thanked everyone for their attendance and expressed what an honor and privilege to serve as chair for this board. He is very grateful for the support that the board has given him. He thanked outgoing Chair Florence Staten for her service and leadership provided and promised to live up to the standards she has brought to the board. At the time he was elected, he was out of the country on a mission trip.

**PLEDGE OF ALLEGIENCE**

The Board of Directors recited the pledge to the American flag.

**APPROVE MINUTES**

- Col. Ronald Mitchell, seconded by Florence Staten, made a motion to approve the minutes from the June 11, 2015 board meeting. The motion carried unanimously.

**COMMITTEE REPORTS**

**Department Updates**

**Enrollment Management** (Angela Hobby)

- Enrollment is down 8.9% from last summer, we have changed the date we purge to before the seven-day report is run so that should make a difference in enrollment in the future. We have also changed several processes, one of them will be in Health Care Science/Asst. We have begun enrolling students in a program and not into Health Care Science/Asst. In the past, it was a holding place for students entering several allied health programs. So there will be a decrease in the numbers next time we report. Enrollment is 1,926 this summer compared to last summer's enrollment of 2,115.

**Finance** (Keren Wynn)

- Our budget looks good, this is the pre-closing report as of 7/7/15, and we are at the end of the fiscal year. Actual revenue is at \$27,293,082 which is 98.6% of the budget for the year. Expenses are at \$24,771,389 which is at 89.4% of the budgeted expenses for the year. We continue to hope for \$2 million that we can carryover for toward next fiscal year. We seem to be on track.

- Proposed Operating Budget for FY2016, we projected revenue at \$28,968,387, which will include a carryover of \$2.3 M, it also includes Work Study, Carl Perkins, and Workforce Investment Act (WIA) as well as \$4M in state and local funds and estimate expenses to be \$28,968,387.

#### **Continuing Ed & Economic Development** (Lidell Greenway)

- We have 71 companies that have received customized contract training to date on our Year End Report. These include large manufacturers, small business, non-profits, distribution centers and healthcare. Wiregrass has provided 11,065 hours of sponsored trainings to 1,013 students. We have offered an extensive variety of continuing education opportunities serving 2,408 students in FY2015. In all we have provided training to 3,421 students and delivered 93,300 hours of training. A list of trainings provided were given.

#### **Academic Affairs Update** (Dr. Ron O'Meara)

- New Program Approvals – Three new programs for Fall 2016 were submitted, Neuromuscular Massage Therapist, 56 credit hours for Coffee and Valdosta campuses; Geriatric Care Assistant Technical Certificate, 15 credit hours for Ben Hill-Irwin, Coffee and Valdosta campuses in Spring 2016; Hair Designer, an embedded Technical Certificate 36 credit hours for all four campuses fall term in Fall of 2015. Terrell Jacobs, seconded by Hal Wiley made a motion to approve the programs as presented to the board. The motion carried unanimously.

#### **Campus Operations**

- Coffee Campus – they have just poured the first level of concrete which is the first zone at 1:00 am this morning. We are still on schedule to complete the building by April 2016. First full class should be moving in in the fall.
- Valdosta campus – The new Allied Health building has been designed and presented to the Commissioner and State board. Lisa brought a poster rendering of how the building will look. It is not yet funded. This is strictly an allied health sciences building.
- The state did not designate MR&R funds this year, however they did send an email to accept small capital projects by email. The deadline was June 8, we sent ours in early for HVAC, mechanical and electrical mechanical updates.
- Active Shooter Drills (Code Black) will be implemented this year starting with BHI campus and each succeeding campus per year. This will include the Irwin Sheriff's department, Fitzgerald police department, and an active shooter. This will be done when no students are on campus, scheduled for August 7<sup>th</sup>.

#### **Foundation – South**

- Presented options for reimbursement for both Foundations.
- ATD – Non Government reform for 2 year colleges to improve student success. They look at the college's data that may be hindering student success. We will be implementing a plan. TCSG contributed \$225,000 for a 3 year project. This will help improve the graduation/success rate and is very beneficial for our students.

#### **PRESIDENT'S COMMENTS**

- Thank Dr. Schmidt for taking the lead with ATD, we went to Cincinnati last month and it was very inspiring. We will understand why our students are success or not successful, why and why not?
- We have made some changes in administration. We needed someone that would be good at research and Dr. O'Meara has graciously accepted the position of VP of Institutional Research and Strategic Initiatives. Dr. Shawn Utey will be taking over as Exec. VP of Academic Affairs. We have

big plans in both areas for the college. Dr. Utley is working with the prisons to get some programs there. We received a contract with the Valdosta Transition Center.

- TCSG will hold its state board meeting at Wiregrass on the Valdosta campus on Aug. 5, 6. Look for an invitation
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- SACSCOC Team accepted our report with no more reports required. It will be eight years before we have to do this again. QEP did well, I would like to thank April McDuffie, Dr. Wilbanks and Dr. Kelly, Liane Holbrook and Roxane Gay.
- We will begin to focus on enrollment, Angela Hobby has promised an 8% increase for fall semester.
- We are working hard with the Department of Corrections in our 11 county service area. We are going to be bringing technical education to them through a grant opportunity.
- Adult Education is focusing on enrollment and completions. We have training scheduled for July. Florence stated that most likely the enrollment is due to the changes in the K-12 system that allows graduates that did not pass the graduation test to receive their diploma. This goes back to the 1980s
- TCSG will hold its state board meeting here on August 5 & 6. You should receive an invitation to attend a dinner. Also, the state Foundation board will also be here.
- The presentation to the Commissioner regarding the Allied Health building went well. We answered all the questions about backfilling the old buildings and what our needs were. SGMC may even man an infirmary that will be manned by one person. It will give us an opportunity to be a clinical site for one student. The building was designed by faculty and it compliments that other building on campus but does not duplicate them. We are \$30M away from building this building, we don't want to push legislators until the building gets higher on the list.
- I will have my evaluation on Aug. 6 while the Commissioner is here.
- We will discuss having board meeting by telemeet at the next Presidents Council. Right now it violates the sunshine laws that have not caught up with technology. Linda Osborne-Smith, TCSG Legal, will look in to option more.
- We have taken the requirement for HS diploma and GED off of the CDL program.
- We need more participation for the General Maintenance program, enrollment is not what we expected on the Cook campus. Cosmetology has lost enrollment. Dr. Anderson asked the board members to spread the word. We will offer a new program on Cook, Business Management.
- Grants – Dr. Kelly and Dr. Utley are working on a \$61,000 USDA grant. This will allow for purchase of \$30,000 in computers.
- Next project will be to update the CDL trucks. They are a moving billboard for us and are not uniform. We will have all the same color and design on our trucks, trailers.

### **Old Business**

### **New Business**

### **CHAIRMAN'S COMMENTS/ ADJOURNMENT**

- Next meeting will be on the Ben Hill-Irwin campus, August 13 in the CHLC Auditorium at 12:00 noon.
- Meeting was adjourned at 1:11 PM.

Respectfully submitted  
Cheryl Acree