



**BOARD OF DIRECTORS MEETING**

Coffee Campus

Planning Room

December 8, 2016

**OFFICIAL MINUTES**

**MEMBERS PRESENT**

Sandy Sanders-Chair, Barry Bloom, Freddie Broome, Brad Shealy, Steve Sumner, Terrell Jacobs, Steve Sirmans, Hal Wiley, Ronald Mitchell, Florence Staten

**MEMBERS NOT PRESENT**

Chase Daughtrey, Jennifer Powell, Andi McWhorter, Jason Manley

**SENIOR STAFF PRESENT**

Dr. Tina Anderson, Dr. Shawn Utley, RaMona Paulk, Lidell Greenway, Lisa Tomberlin, Keren Wynn, Brandi Wilkes, Angela Hobby, April McDuffie

**SENIOR STAFF NOT PRESENT**

Dr. Bonnie Kelly, Dr. Penelope Schmidt, Holly Greene, Dr. Shawn Utley, Alvin Payton Shalonda Sanders, Stacey Prescott, Brooke Jaramillo, Andrea Fletcher

**CALL TO ORDER**

The meeting was called to order at 12:20 p.m. by Chairman Sandy Sanders.

**PLEDGE OF ALLEGIENCE**

The Board of Directors recited the pledge to the American flag.

**APPROVE MINUTES**

- Steve Sumner, seconded by Steve Sirmans, made a motion to approve the meeting minutes for the December 8, 2016 meeting. The motion carried unanimously.

**COMMITTEE REPORTS**

**Department Updates**

**Financial Summary** (Keren Wynn)

- Keren presented the preliminary Financial Report as of November 30, 2016 which is 42% of the fiscal year. Revenue is \$13,904,598, which is 40.6% versus 46.8% of the revenue last year. Expenses for FY2016 are \$11,582,667 and the same time last year were \$9,991,089.

**Enrollment Management** (Angela Hobby)

- Enrollment is 3,944 for the fall semester. High school enrollment is 1,431. Fall goal is 3,700 students.
- MOWR presentation was delivered to the local board members.

**Academic Affairs** (Dr. Shawn Utley)

- Presented one AS Degree program to the board for all campuses. Associate of Science General Business was presented. The Board of Regents approved the offering of this degree to TCSG students. It is slated to begin in late Fall FY18.

**Economic Development** (Lidell Greenway)

- Contract Training hours in the first quarter of the year 5,755 and 741 students. Total Continuing Education hours and students YTD are 43,557 and 394 students.

**Adult Education Services** (April McDuffie)

- Currently have 924 students enrolled with 12 hours.
- 1215 students have been served
- Total GED Graduates are 12 for FY17.
- Since the last report, we have reached the FY16 benchmarks of obtained a GED ®, entered postsecondary, and entered employment
- Received award for the highest percentage of enrollment increase in state for FY16, 18.4% increase.
- Conducting ESL needs assessments in Echols County.
- EAGLE reception December 13 in Valdosta at the Chamber office.

**PRESIDENT'S COMMENTS**

- Dr. Anderson thanked Angela Hobby and her group for the presentation on MOWR.
- We have the third RN class to graduate on December 16, 100% passing board rate.
- Foundation provided Berrien County HS math class with calculators. The class sent thank you notes to Dr. Anderson and Dr. Utley.
- We are working and have received several accreditations, NATEF, ACEN, JCERT, Surgical Tech, Medical Assisting, Pharmacy, Paramedic, NACEF, SACS, AND Fire Science.
- Graduation will be December 16 at 10 AM in Tifton at the UGA Center on ABAC campus. We should have about 300 graduates. We moved the graduation to be more centrally located for students.

**Old Business**

**New Business**

**CHAIRMAN'S COMMENTS/ ADJOURNMENT**

- Next meeting will be January 12, 2017 at the Cook Campus at 12 noon.
- Meeting was adjourned at 1:30 PM.

Respectfully submitted: Cheryl Acree