



BOARD OF DIRECTORS MEETING
Cook County Workforce Center
Charles Harris Learning Center Auditorium
November 12, 2015
OFFICIAL MINUTES

MEMBERS PRESENT

Barry Bloom-Chair, Sandy Sanders-Vice Chair, Sam Allen, Andi McWhorter, Terrell Jacobs, Jennifer Powell, Steve Sirmans, Steve Sumner, Hal Wiley, Guy Daughtrey, Jennifer Powell, Steve Sirmans, Terri Lupo,

MEMBERS NOT PRESENT

Ronald Mitchell, Florence Staten

SENIOR STAFF PRESENT

Dr. Tina Anderson, Dr. Shawn Utley, Dr. Ron O'Meara, Angela Hobby, Lisa Tomberlin RaMona Paulk, Keren Wynn, April McDuffie, Holly Greene, Shalonda Sanders, Dr. Penelope Schmidt, Shannon Pollock, Betty Smith

SENIOR STAFF NOT PRESENT

Brandy Wilkes, Dr. Bonnie Kelly, Roxane Gay Alvin Payton, Angela Hobby

CALL TO ORDER

The meeting was called to order at 12:16 p.m. by Chairman Barry Bloom.

PLEDGE OF ALLEGIENCE

The Board of Directors recited the pledge to the American flag.

APPROVE MINUTES

- Sam Allen, seconded by Guy Daughtrey, made a motion to approve the minutes from the August 13, 2015 board meeting. The motion carried unanimously.

COMMITTEE REPORTS

Department Updates

Financial Summary (Dr. Tina Anderson in the absence of Keren Wynn)

- The comparison of revenue to expenses is doing better than last year at this time. We have used 41.9% of the revenue for this year compared to last year's 43.4%. Expenses are at 26.7% with a balance of \$21,563,508 compared to last year's 29.4%. We received \$900,000 MOWR funds that will not be posted until later in November which will increase our revenue.

Enrollment Management (Shannon Pollock in the absence of Angela Hobby)

- Our enrollment currently stands at 3,711 as of November 12, 2015. We have 1,009 degree students enrolled which is 100 more because we have started to encourage students to enroll in degree programs with our Degree Pathways with VSU. High School enrollment is 1,109 which is higher than last year. Fall enrollment is up 2.3% from last fall, we are really excited about that. Total military enrolled is 265 which includes active duty, dependent, and retired.

Adult Education Services (Betty Smith in the absence of Alvin Payton, Jr.)

- Enrollment so far is 714. Tuesday we selected our EAGLE winner, that person will not be announced until Dec. 1 by the Chamber of Commerce. We have several instructor positions open that will be filled for the service area. We just hired someone for Lanier County, we have 15 students.

Continuing Ed & Economic Development (absent)

- Information provided as a reference only, no report given.

Academic Affairs Update (Dr. Shawn Utley)

- Program Accreditations – We have been busy with program accreditations.
 - Paramedicine/EMS, received only one recommendation, it was corrected before the team left. We should get their report in March to confirm the accreditation.
 - GaTAPP – board review Sunday – Monday, we received a good report.
 - Medical Assisting – We were under accreditation from 1985-2006 and voluntarily resigned, the team is here today on the Coffee campus.
- New Programs were sent to TCSG for additional exit points for students.
 - Medical Assisting Degree – we have in VLD and want it for Coffee
 - Diesel Mechanic TCC – for Nichols State Prison, Aug. 2016 is the anticipated start date.
 - MOWR programs will be offered in the high schools. Students can enroll in these programs and depending on if they have the core courses, math, science, English completed they can graduate from high school with a degree or diploma.
- Restructure of our deans, we have five deans but with the change there will only be three academic deans and two deans that will handle retention and advising. We have created an Advising and Retention Center (ARC) which the other two deans will be responsible for advising all 1st term students.

Campus Operations (Lisa Tomberlin)

- Coffee Building
 - Most of the brick has been done.
 - Casters are on front of the buildings
 - We will begin to purchase computers and furniture, \$125,000 to order and be installed for Fall 2016.
- Allied Health Building – Valdosta Campus
 - Still waiting for funding
- MR&R Allocations
 - We submitted a small project of \$3.6M, we will know if we will receive the funds at the end of the legislative session.
 - Now we have been allocated \$112,824 for MR&R, we will have the opportunity to do more things without spending on fixing boilers.
- Active Shooter Drills – we had an active shooter drill Aug. 7 in Fitzgerald. Now we will have one on each campus. We will schedule on drill for two campuses of the four campuses participate on the same day starting December 2nd and 3rd.

Foundation South (Dr. Penelope Schmidt)

- We have several upcoming events lined up.
 - Thank You Ben Copeland event for donors that have given at least \$1000 - \$100,000, December 10th at the Stalvey Farm on Cat Creek Rd. It will include a bourbon tasting and a barbeque.
 - February is the 10th Anniversary of Gathering of Eagles. We have two dynamic speakers this year, Ricky Steele and Ron Kinchens. GOE will be Feb. 18 from 8:30 am -1:30pm, more information will come out later.

PRESIDENT'S COMMENTS

- The state board has made some revisions to the by-laws for the local board. Please read over the Local Board Responsibilities and Authority. The most important change concerns the use of teleconferencing meetings.
 - We are allowed to teleconference a meeting from a designated location with advance notice to the public. Since we have the capacity to do Tandberg, each of our campuses are equipped to allow a member to teleconference to a meeting.
 - Also a member can attend by phone, however they will not be counted toward the quorum if they participate to vote.
- Mission Statement – The mission statement has been change to encompass the service area. We have added “in our eleven county service area and throughout the State of Georgia.” We are working with more prison systems. Motion to accept the changes to the mission statement was made by Steve Sirmans, seconded by Terrell Jacobs, with no changes, the motion was accepted unanimously.
- Guy Daughtrey to discuss with Mike Dinnerman about the Cook campus, carpet being replaced. The college is only allowed to spend \$5,000 - \$7,000 of local money on the campus, which goes quickly, so Mr. Daughtrey was asked to mention it to Mr. Dinnerman. There is need of new carpet in the old building, we have one quote that we will be delighted to share with the community.
- Accreditations – we have two more to go, ASN in January by ASEN and Optical by COA.
 - ASN has graduated their first class in August with a 95% pass rate
 - Optical program will offer the degree. In order for the program to be accredited, the instructor must have a bachelor’s degree and our instructor will complete his in May 2016.
 - Thanks to Dr. Bonnie Kelly and Roxane Gay for their part in doing the ground work for these accreditations. They have done a great job.
 - AES – thank you Betty Smith, we are on an improvement plan to increase enrollment, pass rate and level completers. We are working to get more instructors so that this will happen.
- We will purchase new cars for the fleet, two Ford Fusions SE.
- Thanks to all that went to the Foundation North Annual Meeting, there were approximately 250 people attending.
- MOWR is a combination of Accel and Dual Enrollment programs. High school student take college classes while still in high school. We have great participation from Coffee County HS and Valdosta HS, we are 2nd in the state.
 - These programs were funded by the lottery, but not anymore, there is legislation behind it how.
 - Senate Bill 2 – allows students that have completed their required Math, English, Science and Physical Education to leave high school and come to a technical college and complete a program and graduate from high school and a technical college at the same time.
 - Senate Bill 132 –MOWR students in the 9th grad can enroll in high school and college at the same time under MOWR. Any student that is attending a high school including ESOL students and students that are not legal residents (have not established residency) to attend technical college while in high school to receive a higher education degree. Once they have graduated they have to establish residency to receive a degree.
 - House Bill 190 – all students that failed high school because they did not pass the high school graduation test can receive a high school diploma.
- We are now 100% Certified! Thanks to Andi McWhorter, Steve Sumner and Jennifer Powell receiving their certification at the annual conference.
- Steve Sumner has been voted into the Executive Committee of Technical College Directors Association which is our state director’s board. He will be attending meeting with TCDA in Atlanta.

Old Business

New Business

CHAIRMAN'S COMMENTS/ ADJOURNMENT

- Chairman Bloom expressed his congratulations to the members that were certified at the last annual meeting. He also expressed his best wishes during the holiday season since we will not in December.
- Next meeting will be January 14, 2016 on the Valdosta Campus in Connell Boardroom at 12:00 pm.
- Meeting was adjourned at 1:13PM.

Respectfully submitted
Cheryl Acree