



**BOARD OF DIRECTORS MEETING**  
Valdosta Campus  
Lowndes Hall, Connell Boardroom  
**January 14, 2016**  
**OFFICIAL MINUTES**

**MEMBERS PRESENT**

Barry Bloom-Chair, Sandy Sanders-Vice Chair, Andi McWhorter, Terrell Jacobs, Jennifer Powell, Steve Sirmans, Steve Sumner, Hal Wiley, Guy Daughtrey, Jennifer Powell, Terri Lupo, Ronald Mitchell, Florence Staten

**MEMBERS NOT PRESENT**

Sam Allen, Steve Sirmans

**SENIOR STAFF PRESENT**

Dr. Tina Anderson, Dr. Ron O'Meara, Angela Hobby, Lisa Tomberlin, RaMona Paulk, Keren Wynn, April McDuffie, , Shalonda Sanders, Dr. Penelope Schmidt, Alvin Payton, Angela Hobby, Angela Crance

**SENIOR STAFF NOT PRESENT**

Brandy Wilkes, Dr. Bonnie Kelly, Roxane Gay, Dr. Shawn Utley, Holly Greene

**CALL TO ORDER**

The meeting was called to order at 12:22 p.m. by Chairman Barry Bloom.

**PLEDGE OF ALLEGIENCE**

The Board of Directors recited the pledge to the American flag.

**APPROVE MINUTES**

- Terrell Jacobs, seconded by Hal Wiley, made a motion to approve the minutes from the November 12, 2015 board meeting. The motion carried unanimously.

**COMMITTEE REPORTS**

**Department Updates**

**Financial Summary** (Keren Wynn)

- The comparison of revenue for FY 2014 and FY2015 is almost the same. We are 53.6% versus 53.9% last year. The actual revenue is \$15, 774,862 as opposed to last year at this time of \$14,693,853. Expenses are at 41.3% versus 44.7% last year. Our actual expenses for FY 2016 is \$12,164,308 with a balance of \$17, 285,935 for the remainder of the year.

**Enrollment Management** (Angela Hobby)

- Enrollment has changed due to a recent purge. The report says we are at 3,199, but currently the numbers are a little less than that. We are at 3,100 with a goal of 3,550 for the spring semester. We will still have to add high school students and some students that have settled their accounts. B Term will open in one week and we should meet our goal. According to the numbers we are down 10% from the spring of 2015.

**Adult Education Services** (Alvin Payton, Jr.)

- Enrollment so far is 856 with 45% completion. We have a key position open in Fitzgerald and have added hours to several instructors to get our numbers up. Flyers have been put out in Echols County and will do the same in other counties. We have 89 GED graduates in FY16 and a total of 141 in FY2015. We are moving in a positive direction.

**Continuing Ed & Economic Development** (Lidell Greenway)

- We have parked one of the Driver's Education cars outside so that you can have a look at it. I would like to take a picture with board members after this meeting. We received 3 cars from the Governor's Highway Safety Dept. We have disbursed them to Valdosta, Coffee and Fitzgerald. Instructors have put in 3,066 hours of driver training, seven days a week.
- Several active Quickstart projects are going on: Blue Sky BioMass, Premium Peanut are just two of them.

**Academic Affairs Update** (Dr. Ron O'Meara in the absence of Dr. Shawn Utlely)

- Program Accreditations – We have been busy with program accreditations.
  - RADT- Radiology Technology – self-study was done in August for JRCERT, which is the accrediting body for radiology. Only 1 citation and onsite visit March 17-18.
  - ASN – Associates of Nursing – self-study was done in December by ACEN. We are waiting
  - PHARMACY – reaccreditation paperwork has begun. It is due January 29 to the American Society Health Systems Pharmacist. Onsite visit March 14.
  - PARAMEDICINE – Excellent visit on Nov. 2-3, we had one citation and it has been addressed. COAEMSP is the accrediting body.
  - MEDICAL ASSISTING – Visited on Nov. 12-13, we had one citation which did not require a report follow-up. CAHEEP is the accrediting body.
- Two New Programs were sent to TCSG for approval.
  - Quality Assurance Specialist TCC and Quality Assurance Professional TCC.
- Restructure of our deans, we have five deans but with the change there will only be three academic deans and two deans that will handle retention and advising. We have created an Advising and Retention Center (ARC) which the other two deans will be responsible for advising all 1<sup>st</sup> term students.

**Campus Operations** (verbal report from Lisa Tomberlin)

- Coffee Building
  - Showed pictures of the buildings as they are being completed.
  - Everything in going fine, completion date is April 29 with a start date of August.
  - Submitted a purchase request for items over \$125,000. We had three submittals which should be approved by February.
- New Chief of Police
  - Chief Timothy Allmond will start in February. He has a lot of training in active shooter drills and will provide staff development for faculty and staff. He has 15 years of law enforcement with the City of Douglas.
- Campus Security coverage
  - We will have law enforcement on each campus.
  - BHI – we have partnered with the local sheriff's department to provide security. The Sheriff's Office will have 2 captains rotate during the day and a lieutenant and a sergeant cover rotation at night.

**Special Projects** (verbal report from Angela Crance)

- Gathering of Eagles \_ 10<sup>th</sup> year Anniversary
  - Two key note speakers Ron Kitchens and Ricky Steele this year.
  - Date is Feb. 18, 2016 starting at 8:30, VIP Dinner is the night before at Quail Branch.

**Foundation North** (verbal report from RaMonna Paulk)

- We have helped over 30 students this week, averaging about to \$6,000.

- We have several donations coming in one is \$55,000 gift for scholarship and equipment.

#### **PRESIDENT'S COMMENTS**

- We have several local board positions coming open. Three members are rolling off because it is their third session. We will need to replace two for Lowndes County and one for Cook County. We have been in search of a member from Atkinson and Brooks Counties, so if you know of anyone, please let either Cheryl or myself know.
- Governor Deal had his State of the State Address. He talked about his next step was the job skill gap. He may add a 12<sup>th</sup> strategic industry to his plan. He talked about increasing funding for MOWR and to other programs.
- Working a Criminal Justice Reform for men in the transition center with 12 months or less to be able to come to class. We are working with CCA in Nichols and Wilcox Prison on a competitive grant.
- We have asked the Board of Regents to partner with us for an AS in Criminal Justice to be taught only on the Valdosta campus. We do not want to infringe on South GA College in Douglas that already has this program. We will partner with VSU for this program.

#### **Old Business**

#### **New Business**

#### **CHAIRMAN'S COMMENTS/ ADJOURNMENT**

- Chairman Bloom expressed his appreciation for what the college has resolved to do. He said that he was amazed by this organization with the purpose of helping people to better themselves.
- Next meeting will be March 10, 2016 on Ben Hill Campus, CHLC Auditorium
- Meeting was adjourned at 1:04 PM.

Respectfully submitted  
Cheryl Acree