



BOARD OF DIRECTORS MEETING

Cook Campus

Room 209

January 12, 2017

OFFICIAL MINUTES

MEMBERS PRESENT Sandy Sanders-Chair, Barry Bloom, Freddie Broome, Brad Shealy, Steve Sumner, Hal Wiley, Ronald Mitchell, Chase Daughtrey
MEMBERS NOT PRESENT Florence Staten, Jennifer Powell, Andi McWhorter, Jason Manley, Steve Sirmans
SENIOR STAFF PRESENT Dr. Tina Anderson, RaMona Paulk, Lisa Tomberlin, Dr. Ron O'Meara, RaMona Paulk, Keren Wynn, Holly Greene, April McDuffie, Dr. Alvin Payton, Angela Hobby, Shalonda Sanders
SENIOR STAFF NOT PRESENT Dr. Bonnie Kelly, Dr. Shawn Utley, Brandy Wilkes, Lidell Greenway

CALL TO ORDER

The meeting was called to order at 12:20 p.m. by Chairman Sandy Sanders.

PLEDGE OF ALLEGIENCE

The Board of Directors recited the pledge to the American flag.

APPROVE MINUTES

Ronald Mitchell, seconded by Steve Sumner, made a motion to approve the meeting minutes from the December 8, 2016 the meeting. The motion carried unanimously.

COMMITTEE REPORTS

Department Updates

Financial Summary (Keren Wynn)

- Keren presented the preliminary Financial Report as of December 31, 2016 which is 50% of the fiscal year. Revenue is \$16,209,948, which is 47.6% versus 53.6% of the revenue last year. Expenses for FY2017 are \$13,600,806 and the same time last year were \$12,164,307. We are looking good overall.

Enrollment Management (Angela Hobby)

- Enrollment is 3,369 for the spring semester. High school enrollment is 1,055. We will be doing a purge today but it looks as if we are trending up. The top five programs are practical nursing (LPN), registered nursing (ASN), Cosmetology, Welding & Joining and Phlebotomy.

Academic Affairs (Angela Hobby in the absence of Dr. Shawn Utley)

- Presented two technical certificates of credit programs, Barber II and GaTAPP Early Childhood Education Precertification to the board for all campuses. Barber II, TCC was approved with a motion from Ronald Mitchell, seconded by Freddie Broom. The program was approved unanimously to be sent to the state board for approval. GaTAPP Early Childhood Education Precertification, TCC was presented and a motion by Barry Bloom, seconded by Steve Sumner was approved to send to the state board for approval. The motion carried unanimously. Both programs are slated to begin in late fall.

Adult Education Services (April McDuffie)

- Currently have 1,016 students enrolled with 12 hours.
- 1,283 students have been served
- Total GED Graduates are 24 for FY17.
- Received a grant to add additional part-time instructors at the Cook WFDC to begin February 1.

Economic Development (in the absence of Lidell Greenway)

- A report was submitted for the board members to review.

Foundation North Update

- Write up about Foundation North's annual celebration was added to the packet.

PRESIDENT'S COMMENTS

- Dr. Anderson asked the members to read the ethical statement of responsibilities and to sign the affidavit included in the packet. Each member present signed and returned the affidavit to Cheryl Acree to be sent to TCDA.
- Dr. Anderson explained about the college's benchmarks and reported that we had met our retention goals already. Still working on other benchmarks and hope to meet each by the deadline given by TCSG.
- Starting a teacher's orientation for new teachers to pair them with mentors to offer support. It is one of the topics in our QEP and we would like to make our faculty more aware of student's needs and how to approach milestones.
- Dr. Anderson sat down with General Education instructors to go over their goals to help them successfully help students pass core classes. The instructors welcomed the idea of sitting down and going over their strategies. We need to help each student as much as possible to get their core classes behind them so as not to delay their graduation.
- The Governor's budget comes out today and money has been added. Dr. Anderson will update the board at the next meeting.

Old Business

New Business

CHAIRMAN'S COMMENTS/ ADJOURNMENT

- Next meeting will be March 9, 2017 on the Coffee campus at 12:00 pm.
- Meeting was adjourned at 12:52 PM.

Respectfully submitted: Cheryl Acree