



BOARD OF DIRECTORS MEETING
Thursday, January 19, 2023
Coffee Campus, Planning Room
12:00 Noon
OFFICIAL MINUTES

ATTENDANCE
MEMBERS PRESENT: Mark Sutton Ronnie Dean, Joe Brownlee, Lisa Sumner, Al Walker (Teleconference: Matt Seale, Sue Lane Hughes)
MEMBERS ABSENT: Brad Shealy, Amanda Ramshead, Phaydra Crews, Rodney Green, Joi Williams,
SENIOR STAFF PRESENT: DeAnnia Clements, RaMona MacKenzie, Crissy Staley, Tim Allmond, Michael Williams, Kelly Peacock, Lidell Greenway, Niki Ogletree, Keren Wynn, Crissy Staley, Cheryl Acree, April McDuffie, Shalonda Sanders, Shannon McConico, Casey Thompson
SENIOR STAFF NOT PRESENT: Brandy Wilkes, Dr. Jammie Wilbanks

The meeting was called to order at 12:00 PM by Vice Chair Mark Sutton.

The pledge of allegiance was sited and a blessing for the meal was given by Dr. Mark Sutton.

The minutes from August 18, 2022 meeting were submitted to the board. A motion to approve the meeting minutes was made by Mark Sutton and properly seconded by Al Walker. There being no opposition to the motion, the motion to accept the meeting minutes as written carried unanimously.

Department Updates

Administrative Services (Keren Wynn)

- The Financial Summary for December 31, 2022 was submitted. This report reflects the half of the fiscal year. Actual revenue is \$20,301,864 at 46.4% of the year's total revenue. The expenses paid reflecting the year were \$15,917,241 showing 41% of the expenses for the fiscal year spent. There was an expenditure increase for software \$100,696 when we budgeted \$58,750 showing a percentage of 171.4%.

Enrollment Management Update (Shannon McConico)

- Enrollment report as of Jan. 19, numbers were updated to reflect enrollment of 5,342 -2.8 changed from the previous Fall & Spring of last year. We show a decrease from Spring 2022 of about 26, -0.7% for the academic year for students for spring.
- To five programs have not changed much Early College Essentials, Cosmetology and Advanced Patient Care are the top three.
- Unduplicated graduates are 318 for AY2023.

Academic Affairs Update (April McDuffie)

Presented Family Child Care Specialist, TCC for approval. This TCC will be offered to family childcare providers for training. The state requires sites to be approved by DECAL to receive CAPS funding. Program offers 15 credit hours, no additional expenses for labs or equipment. New program will be developed as OER therefore not requiring any textbook cost to the students. Projected startup is 5 students. A motion to approve the program as submitted was



made by Al Walker and properly seconded by Joe Brownlee. There being no opposition to the motion, the motion to accept the program as written carried unanimously.

- Highlight new things for existing programs. No new programs, bringing back IST program to BHI campus. Looking for instructors for telecommunication on BHI and Cook campuses, Industrial Systems program at Valdosta High School and other programs, if you know of anyone, please send out way. Awaiting ASN approval to offer on Coffee campus, waiting program and accreditation approval.
- High Services program, this fall we have 1,605 students enrolled in WGTC, 38% increase. We have high schools from 14 different campuses as well as online and on campus classes. Accolades were given to the High School Services staff, and faculty.
- Increase is due to more program offering that give us different avenues to recruit from.

Adult Education Services Update (Kelly Peacock)

- Total student enrolled 12 hours is 643.
- Big event: March 9 in Atlanta, EAGLE and Teacher of the Year statewide competition.
- Total FY23 AES HSE graduates students is 69.
- Research has found that most students struggle with math, therefore we have hired a national math trainer to come in and work with our instructors.

Economic Development Update (Michael Williams)

- Progress is measured through training hours: current 45,772, 43.80% of goal and companies served: 68, 70.83% of goal.
- Starting a lot of new creative classes for community involvement that can lead into an increase in credit hours and enrollment.
- We have massive progress with the Dept. of Corrections we are at 44% of the goal.

Foundation/Fundraising Update (Crissy Staley)

- A lot of wonderful donors and donations have come in this year. We are thankful for every pledge, donation.
- We have the opportunity for a building naming for Sue and Stanley Cox. Ms. Sue was a very important part of the community serving the area for a long time. She passed away recently and TCSG has allowed us to change the naming of Brooks Hall to Sue and Stanley Cox Hall. Mr. Stanley wanted Sue's name to go first, which is different from all other naming opportunities. We are delighted to be able to have a tribute to Mrs. Cox. Several donors for will make contributions for this naming opportunity.
- We are working on a grant request to bring CDL to the Ben Hill-Irwin campus.

PRESIDENT'S COMMENTS (DeAnnia Clements)

- Happy New Year to everyone.
- Enrollment
 - Fall 2022 increased enrollment growth for us, decline enrollment for TCSG as a whole.
 - Department of Corrections enrollment is 12.2 increase from the previous fall.
 - Adult Education's numbers look ambitious, they are the 11th highest enrollment for adult education students.
 - 69 graduates, we are looking at new test dates so students can apply and get many testing date options.
- Update for our projects, new slogan "Let's finish what we started."



- Parking lots open, bathroom renovations, painting.
- Expand CDL and add a Logistics Center to Valdosta campus.
 - Need approximately \$9 Million to build.
 - Informed legislators
 - New programs logistics, and transportation and distribution.
 - One Stop and Administrative services will be getting an upgrade.
 - Culinary in 500 Brooks Hall will undergo changes.
 - BHI CDL Pad will add 160 new students.

GA Fund One Grant-

Program that allows state agencies to invest funds and earn interest at 3/75%. We have a carryover of \$5 million that we would like to move to this program. There are no restrictions for withdrawal, it works like a bank account but draws more interest. Matt Seale indicated that he was familiar with the program and he did not see anything that we should be concerned about, Keren Wynn agreed stating that to withdraw, we had to give a couple days' notice before withdrawing out of the account based on the amount that we invest. A motion to agree to transfer funds to the Georgia Fund One Grant was made by Joe Brownlee and properly seconded by Lisa Sumner. There being no opposition to the motion, the motion to agree to funds being invested carried unanimously.

OLD BUSINESS

Vice Chair Sutton talked about meeting dates. He suggested that we may want to try the second Wednesdays to see if that would bring about a quorum since the original third Thursdays were not working for the new group. The proposal was given to change to second Wednesdays, A motion to accept second Wednesdays was made by Ronnie Dean and properly seconded by Lisa Sumner. There being no opposition to the motion, the second Wednesdays as the new meeting date carried unanimously.

Chairman COMMENTS:

- Vice Chair Sutton thanked President Clements and the Administrative team for a job well done.
- TCSG Leadership Conference, Oct. 23-25 in Savannah.
- Vice Chair also thanked the Culinary Team from Wiregrass for the delicious lunch that was prepared for the meeting.
- The new members were offered a chance to tour the BHI Campus
- Next meeting is February 8, 2023, TBA campus.
- Motion to adjourn the meeting at 1:05 pm was given by Mark Sutton seconded Lisa Sumner. All in agreement, the motion carried unanimously.

Respectfully submitted: Cheryl Acree