



**BOARD OF DIRECTORS MEETING**  
**Thursday, February 8, 2023**  
**Cook Campus, Room 107**  
**12:00 Noon**  
**OFFICIAL MINUTES**

<b>ATTENDANCE</b>
<b>MEMBERS PRESENT:</b> Mark Sutton Ronnie Dean, Sue Lane Hughes, Joi Williams (Teleconference: Matt Seale, Phaydra Crews, Al Walker)
<b>MEMBERS ABSENT:</b> Brad Shealy, Amanda Ramshead, Rodney Green, Lisa Sumner, Joe Brownlee
<b>SENIOR STAFF PRESENT:</b> DeAnnia Clements, Crissy Staley, Tim Allmond, Michael Williams, Keren Wynn, Crissy Staley, Cheryl Acree, April McDuffie, Shalonda Sanders, Shannon McConico, Casey Thompson,
<b>SENIOR STAFF NOT PRESENT:</b> Brandy Wilkes, Dr. Jammie Wilbanks, RaMona MacKenzie, Kelly Peacock, Lidell Greenway

The meeting was called to order at 12:06 PM by Chair Sue Lane Hughes.

The pledge of allegiance was sited and a blessing for the meal was given by Dr. Mark Sutton.

The minutes from January 19, 2023 meeting were submitted to the board. A motion to approve the meeting minutes was made by Ronnie Dean and properly seconded by Mark Sutton. There being no opposition to the motion, the motion to accept the meeting minutes as written carried unanimously.

### **Department Updates**

#### **Administrative Services (Keren Wynn)**

- The Financial Summary for January 31, 2023 was submitted. This report reflects 58% of the fiscal year. Actual revenue is \$23,669,464 at 53.9% of the year's total revenue. The expenses paid reflecting the year were \$19,070,827 showing 50% of the expenses for the fiscal year spent due to timing difference from last year with utilities and supplies.

#### **Enrollment Management Update (Shannon McConico)**

- Enrollment report as of Jan. 19, numbers were updated to reflect enrollment of 5,636 increase of 2.5% for fall and spring. We show an increase from Spring 2022 of about 7.0% for spring.
- Still enrolling for Spring
- Free application fee for the month of March.
- Unduplicated graduates are 535 for AY2023.

#### **Adult Education Services Update (April McDuffie in the absence of Kelly Peacock)**

- Total student enrolled 12 hours is 685.
- New ESL class starting at Arglass.
- Total FY23 AES HSE graduates students is 70.
- Hosting a math boot camp training given by the state.



- Work Place Literacy Training flyer was given out to advertise free training. Four-week training offered in Soft Skill certification, North Star Digital Literacy certification, ESL, Test prep for occupational exams and other customized classes based on employer needs.

#### **Economic Development Update (Michael Williams)**

- Progress is measured through training hours: current 56,329, 53.9% of goal and companies served: 78, 81.25% of goal.
- Doing training at SAFT, Nutrien.
- Georgia Dept of Corrections has had 1,205 students trained, YTD 4,631. Training hours for DOC, current 9,077, YTD 37,058.
- Continuing Education training hours current 26,395, 52.67% of goal and students trained 1,096, 76.22% of the goal.

#### **Foundation/Fundraising Update (Crissy Staley)**

- We started off strong in January with the pending Sue and Stanley Cox renaming of Brooks Hall. We had a \$151,469.61 donation from Brant and Barbara Jenkins toward renaming the building.
- \$0,000 donation from ST. John Catholic Church for a Lumen Christi Scholarship Fund to benefit victims of domestic violence.
- Kickoff of the 9<sup>th</sup> Guardian Bank Entrepreneur Trainings. This program is free from Guardian Bank to help people that want to start their own businesses. The first meeting will be Feb. 22 and then every Wednesday from 1-3pm. This is being taught by the Small Business Development from UGA.
- Working on a focus group to support the aviation program, we are looking to acquire an airplane for the class. The airplane will not ever fly again, just used for training.
- Bragg on our Campus Life received donations for Special Needs students to attend the Nite to Shine with Tim Tebo. They collected evening gowns, suits, and apparel for many of the patrons to try on and receive free for the night out. The Coffee campus Cosmetology class provided a salon day for hair care, nails, and haircuts. The Valdosta campus had a Boutique Day.
- It is time for SkillsUSA, we have 40 students participating this year. They will travel to Atlanta on March 8 for competition. We will report back in April about our hardware.

#### **USDA Resolutions (Michelle Warren)**

- Wiregrass is applying for (8) eight USDA Rural Development grants for the BHI and Coffee campuses. (2) Semi-Trucks and (2) trailers for BHI Campus and (2) Semi-Trucks and (2) trailers for the Coffee Campus. That is a total of eight grants not to exceed \$99,999. With the federal changes in CDL, drivers have to go through a program to receive their licenses. That has increased our need for more classes, we are opening a backing pad and CDL on the BHI campus. This will allow us to purchase trucks for BHI and upgrade the trucks on the Coffee campus. This will allow us to train 64 more students. A motion to approve the resolution to sign the USDA grants for improvement of the CDL program and receive the USDA grants was given by Mark Sutton and properly seconded by Joi Williams. There being no opposition to the motion, the motion to accept carried unanimously. Documents were signed by President Clements and Madam Chairperson Sue Lane Hughes.

#### **PRESIDENT'S COMMENTS (DeAnnia Clements)**

- Thank you for agreeing to the new schedule, we should have a quorum moving forward.



- President Clements shared statistics from the Presidents Council about the focus of TCSG and the colleges about enrollment.
- Civil Engineering program needs an instructor, we will start as soon as we get a qualified instructor.
- Things we will start next year, ways to introduce hands on skills, internships, apprenticeships to our students in the industries, so we can provide the laborers they need.
- Ronnie Dean and Sue Lane Hughes thanked WGTC for responding to the needs and emphasized that we need more involvement to get the communities involved.
- Phaydra Crews asked if we could send out needed employment openings to the board. President Clements said that we would be there to help explain information and be there to answer questions.

## **OLD BUSINESS**

### **Chairman COMMENTS:**

- Vice Chair Sutton thanked President Clements and the Administrative team for a job well done.
- Next meeting is April 12, 2023 @ 12 noon on the Coffee Campus.
- Motion to adjourn the meeting at 12:56 pm was given by Ronnie Dean seconded Mark Sutton. All in agreement, the motion carried unanimously.

Respectfully submitted: Cheryl Acree